Obtain ChemOffice from Perkin-Elmer

This is an official way to obtain ChemOffice.

Step 1. Notre Dame software distribution site

1. Navigate to http://inside.nd.edu
2. search for **Software**
3. click on **Software Downloads**
4. authentificate with ND credentials
5. scroll down the page and select
    - **Software for** - choose your status
    - **Operating System** - Macintosh or Windows
6. type in `chem` in a search field
7. you will see a link to `ChemOffice Professional`. Click on it.
8. Scroll down the page and click on `Go To Download Site`

This action sends you to Perkin-Elmer website (next section).

Step 2. Registration at Perkin-Elmer

1. You will land on **PerkinElmer** web page titled `Site Subscription`
2. Scroll down to the `Search for Institution` field
3. Begin typing `notre` in the search field
4. Once you see `University of Notre Dame`, click on it
5. In a section **Register to download the latest version of ChemDraw**, click on `Register` button.
    - NOTE: If you have been registered to download ChemDraw in the past, you may try to use your existing credentials: click on `Existing User? Click here to Login`.
        - If that works, skip to next section Step 3. Perkin-Elmer software listing for download
        - If your login did not work it means it is too old, therefore, you need to register again.
6. Enter your information in the field where you see an asterisk * (mandatory fields)
    - enter your work address in the `Address` field
7. Click `Submit`
    - You should see a popup box with `Member registered successfully`
8. At this step, you will have to wait for a confirmation email from Perkin Elmer. It may take variable time, maximum - 1 day
9. Click on a link in the email and set up your password

Step 3. Perkin-Elmer software listing for download

1. Click on `Log In` button, enter your Perkin-Elmer credentials, and you should land on the `List Entitlements` page
2. Find the line with `ChemOffice+` line, which has the newest `Start Date`
3. Write down (or copy-paste to text document) the following codes:

    1. Product Activation code
    2. Entitlement ID number (for example: ORD26692SL)
4. Click Download Now
5. Under Download Package, click ChemOffice+ Cloud

This action takes you to the actual downloads page.

Step 4. Perkin-Elmer downloads page

1. click PC Windows Installer for ChemOffice+ Cloud for Windows or Mac OSX Installer for ChemDraw Professional for Apple computers
2. click ChemOffice/ChemDraw Product Activation User Guide
3. follow steps of the User Guide for activation of ChemDraw

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