# **Obtain ChemOffice from Perkin-Elmer**

This is an official way to obtain ChemOffice.

## Step 1. Notre Dame software distribution site

- 1. Navigate to http://inside.nd.edu
- 2. search for **Software**
- 3. click on Software Downloads
- 4. authentificate with ND credentials
- 5. scroll down the page and select
  - **Software for** choose your status
  - Operating System Macintosh or Windows
- 6. type in chem in a search field
- 7. you will see a link to ChemOffice Professional. Click on it.
- 8. Scroll down the page and click on Go To Download Site

This action sends you to Perkin-Elmer website (next section).

### Step 2. Registration at Perkin-Elmer

- 1. You will land on **PerkinElmer** web page titled Site Subscription
- 2. Scroll down to the Search for Institution field
- 3. Begin typing not re in the search field
- 4. Once you see University of Notre Dame, click on it
- 5. In a section **Register to download the latest version of ChemDraw**, click on Register button.
  - NOTE: If you have been registered to download ChemDraw in the past, you may try to use your existing credentials: click on Existing User? Click here to Login.
    - If that works, skip to next section Step 3. Perkin-Elmer software listing for download
    - If your login did not work it means it is too old, therefore, you need to register again.
- 6. Enter your information in the field where you see an asterisk \* (mandatory fields)
  - $\,\circ\,$  enter your work address in the Address field
- 7. Click Submit
  - You should see a popup box with Member registered successfully
- 8. At this step, you will have to wait for a confirmation email from Perkin Elmer. It may take variable time, maximum 1 day
- 9. Click on a link in the email and set up your password

### Step 3. Perkin-Elmer software listing for download

- 1. Click on Log In button, enter your Perkin-Elmer credentials, and you should land on the List Entitlements page
- 2. Find the line with ChemOffice+ line, which has the newest Start Date
- 3. Write down (or copy-paste to text document) the following codes:
  - 1. Product Activation code

- 2. Entitlement ID number (for example: ORD26692SL)
- 4. Click Download Now
- 5. Under Download Package, click ChemOffice+ Cloud

This action takes you to the actual downloads page.

#### Step 4. Perkin-Elmer downloads page

- 1. click PC Windows Installer for ChemOffice+ Cloud for Windows or Mac OSX Installer for ChemDraw Professional for Apple computers
- 2. click ChemOffice/ChemDraw Product Activation User Guide
- 3. follow steps of the User Guide for activation of ChemDraw

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